How to respond to a Microsoft Teams meeting email invitation if you don't have the Teams app.

Please note that when using Teams your name and e-mail address will be visible to others in the meeting

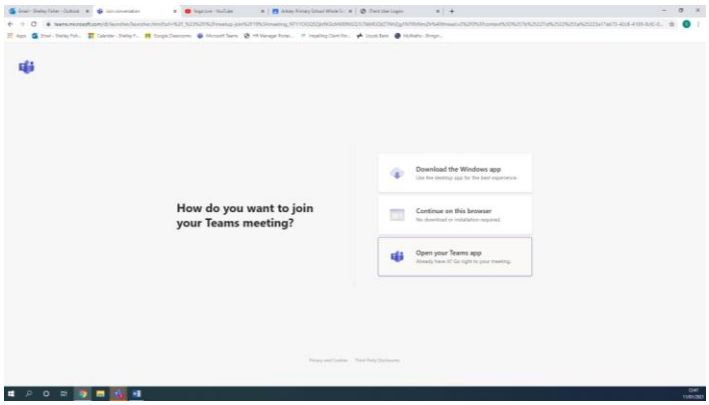
You're invited to join a Microsoft Teams meeting

Title: XXXXXXXXXXX

Join on your computer or mobile app
Click here to join the meeting

Manage privacy settings in Meeting options

When you click the first underlined link, the box below will appear.



Click the middle option – Continue on this browser, no download or installation required.

You will need to allow Microsoft teams to use your microphone and camera when asked to do so by a small pop-up box.

This will then take you directly to the meeting.

Click Join now, to join.

When the meeting starts, the host will let you in to the meeting.